



Essex Association of  
Local Councils

CALENDAR OF EVENTS

2019

Train

Inspire

Achieve

Celebrate

Date		Month	Half/Whole	Tutor	CPD Points	Price
		<b>February – Half Term 18<sup>th</sup> – 22<sup>nd</sup></b>				
9 <sup>th</sup>	<b>Saturday</b>	Councillor Training Day 2	Whole	Kelly Holland & Wendy Stamp	2 ½	£90
13 <sup>th</sup>	Wednesday	Understanding the Annual Meetings Workshop	2 Hours	Kelly Holland	1	£50
27 <sup>th</sup>	Wednesday	<b>Essex Equals 28 – Cilca 2019 Commences</b>	10-2.30	Kelly Holland	21	£465
		<b>March</b>				
2 <sup>nd</sup>	Saturday	A Defibrillator & CPR Familiarisation Briefing	2 ½	Rebecca O Mahony	1	£55
7 <sup>th</sup>	Thursday	End of Year Accounting (Small Councils)	Half	Mike Letch	1 ½	£60
		<b>April – Easter Holidays 8<sup>th</sup> – 22<sup>nd</sup></b>				
2 <sup>nd</sup>	Tuesday	Facebook for Beginners	Full	James Gray	2 ½	£90
4 <sup>th</sup>	Thursday	New Clerk's Briefing	Half	Joy Darby/SLCC	1 ½	£65
4 <sup>th</sup>	Thursday	Workshop for Councils under £25K to meet Transparency Requirements & complete annual return	2 Hour Briefing Afternoon		1	£50

25 <sup>th</sup>	Thursday	Health & Safety – Level 2	Whole	Alan Smart	2 ½	£110
		<b>May–Bank Holiday 6<sup>th</sup>, Half Term 27<sup>th</sup> – 31<sup>st</sup></b>				
9 <sup>th</sup>	Thursday	Minutes & Agenda’s Workshop	Half	Kelly Holland	1	£50
		General Power of Competence	Half	TBA	1 ½	£65
		Cemetery Course	Whole	David McCarthy	2 ½	TBA
21 <sup>st</sup>	Tuesday	Fire Safety – Level 2	Whole	Alan Smart	2 ½	£110
		Chairman’s Day 1	Whole	Joy Darby & Colin Golding	2 ½	£90
23 <sup>rd</sup>	Thursday	Routine Playground Inspection Course	Whole	Louisa Hill	2 ½	£150
		<b>June</b>				
11 <sup>th</sup>	Tuesday	Councillor Training Day 1	Whole	Kelly Holland & Wendy Stamp	2 ½	£90
12 <sup>th</sup>	Wednesday	Code of Conduct	Half	Ian Willett	1 ½	£65
13 <sup>th</sup>	Thursday	Standing Orders	Half	Mike Letch	1 ½	£65
18 <sup>th</sup>	Tuesday	Councillor Training Day 2	Whole	Kelly Holland & Wendy Stamp	2 ½	£90
		Chairman’s Day 2	Whole	Joy Darby & Colin Golding	2 ½	£90
20 <sup>th</sup>	Thursday	Volunteer Playground Inspection	Half	Louisa Hill	1 ½	£120

20 <sup>th</sup>	Thursday	Routine Playground Inspection Exams	Afternoon	Louisa Hill	0	£160
25 <sup>th</sup>	Tuesday	Risk Assessment – Level 2	Whole	Alan Smart	2 ½	£110
26 <sup>th</sup>	Wednesday	<b>Essex Equals 29 – Cilca 2019 Commences</b>	10-2.30	Kelly Holland	21	£500
27 <sup>th</sup>	Thursday	Budget & Precept	Half	Mike Letch	1 ½	£65
29 <sup>th</sup>	<b>Saturday</b>	Councillor Training Day 1	Whole	Kelly Holland & Wendy Stamp	2 ½	£100
		<b>July – Summer Holidays 25<sup>th</sup> July – 30<sup>th</sup> August</b>				
3 <sup>rd</sup>	Wednesday	Food Safety – Level 2	Whole	Alan Smart	2 ½	£110
9 <sup>th</sup>	Tuesday	Councillor Training Day 1	Whole	Kelly Holland & Wendy Stamp	2 ½	£90
10 <sup>th</sup>	Wednesday	Allotment	Whole	Allotment Society	2 ½	£110
11 <sup>th</sup>	<b>Thursday</b>	Council Finance	Half	Mike Letch	1 ½	£65
13 <sup>th</sup>	<b>Saturday</b>	Councillor Training Day 2	Whole	Kelly Holland & Wendy Stamp	2 ½	£100
		Chairman's Day 3	Whole	Joy Darby & Colin Golding	2 ½	£90
16 <sup>th</sup>	Tuesday	Councillor Training Day 2	Whole	Kelly Holland & Wendy Stamp	2 ½	£90
17 <sup>th</sup>	Wednesday	First Aid – Level 3	Whole	Alan Smart	2 ½	£110
		<b>August</b>				

		<b>September</b> – 4 <sup>th</sup> September onwards				
19 <sup>th</sup>	Thursday	EALC AGM – Foakes Hall	Whole			FREE
25 <sup>th</sup>	Wednesday	Law & Procedures	Whole	Kelly Holland	2 ½	£90
		<b>October – Half Term 28th-1<sup>st</sup> Nov</b>				
3 <sup>rd</sup>	Tuesday	New Clerk’s Briefing	Half	Joy Darby	1 ½	£65
		Social Media – Facebook Page for Town & Parish Councils	Whole	James Gray	2 ½	£90
8 <sup>th</sup>	Tuesday	Safeguarding – Level 3	Whole	Alan Smart	2 ½	£110
9 <sup>th</sup>	Wednesday	<b>Essex Equals 30 – CiLCA 2019</b>	Whole	Kelly Holland	21	£500
10 <sup>th</sup>	Thursday	Project Management	Half	Mike Letch	1 ½	£65
		Chairman’s Day 1	Whole	Joy Darby & Colin Golding	2 ½	£90
15 <sup>th</sup>	Tuesday	Councillor Training Day 1	Whole	Kelly Holland & Wendy Stamp	2 ½	£90
22 <sup>nd</sup>	Tuesday	Councillor Training Day 2	Whole	Kelly Holland & Wendy Stamp	2 ½	£90
		<b>November</b>				
		Chairman’s Day 2	Whole	Joy Darby & Colin Golding	2 ½	£90
		Advanced Councillor Training Day 1	Whole	Joy Darby & Colin Golding	2 ½	£90

	<b>Saturday</b>	Chairmans Saturday Training Shortcourse	Whole	Joy Darby & Colin Golding	2 ½	£100
		<b>December</b>				
		Advanced Councillor Training Day 2	Whole	Joy Darby & Colin Golding	2 ½	£90
		Chairman's Day 3	Whole	Joy Darby & Colin Golding	2 ½	£90



The Essex Association of Local Councils wishes to thank Essex County for the continued support and financial commitment to subsidise the EALC training strategy and courses run for the parish sector councils in Essex. The courses on this calendar are greatly reduced in price thanks to a Training Grant supplied to EALC.

Clerks in the County with a precept of less than 80k may make an application twice a year to the Essex Clerks Bursary fund to pay the cost of 75% of the training up to £500 in anyone financial year. Application must be made to EALC.