



**Essex Association of Local Councils
Minutes of the Finance Committee Meeting
9th February 2017
42B High Street Great Dunmow CM6 1AH**

Present

Cllr David McPherson-Davis (Treasurer)

Cllr Peter Davey

Cllr Stuart Berlyn

Cllr Roy Martin

Cllr Mrs Sheila Jackman

Cllr John Gili-Ross as Chairman of the Personnel Committee will be invited to attend this meeting.

Officers present

Miss Charlene Slade (Finance Officer)

Mrs J E Darby (CEO)

1. Welcome by the Treasurer

Cllr McPherson-Davis welcomed all those to the meeting and asked Members to note the spreadsheet presented for up to date information at this meeting.

2. Apologies for Absence

Cllr Mrs Helen Edwards and Mrs Kathryn Richmond gave apologies for the meeting.

3. Minutes of the Finance Meeting held on 6th January 2017

Minutes of the meeting of the Finance Committee held on the 6th January 2017 had the following alterations made to the signed copy.

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Remove Cllr David McPherson-Davis from in attendance

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Add Miss Charlene Slade to those in attendance

It was proposed by Cllr Peter Davey and seconded by Cllr Mrs Sheila Jackman to accept the minutes as altered as a correct record of the meeting. All members were in favor of acceptance with the alterations.

The Minutes were signed by the Treasurer.

4. Personnel Issues

4.1 The Chairman of the Personnel Committee updated Members present on current issues.

4.2 Salary Budgets

Members of the Staffing Committee were provided with a number of staffing budgets to see the financial implications of implementing pay for the next financial year.

Mrs Darby and Miss Slade left the meeting during the following conversation.

Cllr John Gili-Ross representing the Personnel Committee provided Finance Committee Members with a recommendation of option C.

After a lengthy debate Members agreed that option C would be selected as the payroll for the EALC for 2017 – 2018.

Mrs Darby and Miss Slade rejoined the meeting.

5. Budget Report

Members considered the budget report and the changes that Cllr McPherson-Davis and Miss Slade would amend.

The following amendments to the budget report were made.

- £2200 in the course income in the plan year (Due to Saturday Briefings).
- Implement pay roll for 2017 - 2018 option C
- £5000 transparency fund grant increases income in 2017 – 2018
- Breakdown sheet to be provided in future for all Finance Committee Members at meetings.
- 2016 - 17 forecast £ 3300 in credit
- 2018 - 2019 pay roll down to 1% cost of living rise as per National Terms and Conditions.

6. Pension Fund Strategy Report

Noted

7. Next Meeting

To be arranged

8. Meeting closure

The meeting was closed at 3.18 pm

Date Signature