

Essex Association of Local Councils



THE 77th ANNUAL GENERAL MEETING

Minutes of the Meeting held on Thursday 23rd September 2021 at 10am
Held virtually by Zoom Meeting

**The President Cllr John Jowers and Vice Presidents Sheila Jackman, Anne Brown, Mick Page & HM Lord Lieutenant of Essex Jennifer Tolhurst
With the Executive Members and EALC Staff**

Cllr Jim Devlin	Basildon	Cllr David McPherson-Davis Treasurer	Basildon
Cllr Peter Davey Chairman	Brentwood	Cllr Richard North	Brentwood
Cllr Alan Acott	Castlepoint	Cllr Alan Townsend	Uttlesford
Cllr Wendy Stamp Vice Chair	Maldon	Cllr Stephanie Gill	Uttlesford
Cllr John Gili-Ross Vice Chair	Colchester	Cllr Jeanette Stilts	Larger Local Council Representative
Cllr Sheila Jackman	Epping Forest	Cllr Abdul Hafiz	Maldon
Cllr Mandy Cohen	Rochford	Cllr Sue Martin	Rochford
Beverley Rumsey Town Clerk	Epping Forest	Cllr Paul Lees	Braintree
Cllr Danny Botterell	Tendring	Cllr Michael Talbot	Tendring

Essex Association of Local Councils Staff Present

Charlene Slade	Chief Executive Officer	Pearl Willcox	Executive County Training Officer
Danielle Frost	Health & Wellbeing Officer	Lucy Alston-Nogueira	Sage Administrator
Amanda Brown	Support & Development Officer	Eli Haines	Communications Officer
Robert Laurie	Funding Officer		

Present on the day:

4	President and Vice Presidents
18	Members of the EALC Executive Committee
1	Dignitaries/Essex County Council Delegates
60	Delegates from Member Councils
56	Member Councils
7	Staff

In the Chair: The President, Cllr John Jowers

1. Welcome

The President, Cllr John Jowers, welcomed Member Councils and Guests to the 77th Annual General Meeting of the Essex Association of Local Councils. The President opened the meeting by saying that the EALC have rapidly and quickly made big strides in widening their service during 2020 and have done incredible work.

The President, Cllr John Jowers advised the Membership of the sad news that Chris Manning-Press, President of the EALC from 2009 - 2015 had sadly passed away after a short illness. Chris Manning Press was also Vice Chairman of the EALC from 2004 -2009 and previously he had a sparkling career in the army. His belief was that Parish and Town Councils were the heart of everything. He always helped others; he received the MacMerdot medal in 1990, we need to celebrate a fantastic life.

The President acknowledged how nice it was to see Cllr Louise Mckinlay, Deputy Leader of Essex County Council and Jennifer Tolhurst, HM Lord Lieutenant of Essex joining us.

2. Apologies for Absence

Pearl Willcox, Executive County Training Officer read out the list of apologies received from the Membership.

3. Signing of Minutes from 2020 AGM

The President asked for any amendments –
Cllr Pauline Bacon, Myland Community Council said she was present at the 2020 AGM but had not been included in the Minutes from 2020.

Cllr Sheila Jackman – Page 88, should read Epping Forest District Council & not Town Council as per the Minutes.

The President asked for a Proposer
Cllr Abdul Hafiz, Maldon Town Council proposed acceptance of the Minutes.

The President asked for a Secunder

Cllr Pauline Bacon, Myland Community Council seconded the Minutes.

Those present voted unanimously to agree the Minutes as a correct record of proceedings and the President duly signed the Minutes.

4. Presidents & Vice Presidents

The President, Cllr John Jowers advised the Membership that Joy Darby had tendered her resignation as a Vice President of the Association. The EALC will be forever indebted to her for her work over the past 22 years for the Association. She made the EALC the most effective and efficient CALC in the Country.

5. Annual Report 2019/2020

Chairman, Cllr Peter Davey presented the Annual Report to the Membership. He added that Joy Darby had created the foundations of the EALC and also did a lot of work with the National Association. He wanted to wish Joy a very happy retirement.

Chairman, Cllr Peter Davey said that the EALC continues to be recognised nationally in its own right for the work it carries out in support of the Parish and Town Council sector within Essex. Through the highly professional training programme and the legal services which will always remain the Associations top priority.

The EALC would like to acknowledge Essex County Councils continuing support for the sector in these challenging times along with the speed and efficiency in the quest to support the most vulnerable residents during Covid-19.

As an Association we have taken the necessary steps to remain in a strong financial position in this unprecedented year whilst looking ahead beyond the COVID-19 pandemic to offer a whole new suite of member initiatives currently being formulated by the Association.

The Association continues to work alongside Essex County Council, the Police, Fire & Crime Commissioner for Essex, the Essex Rural Partnership and the National Association on behalf of the Membership. The Association continues to strengthen its involvement with Essex County Council initiatives with Health & Wellbeing and also Mental Health through the appointment of our Health & Wellbeing Officer Danielle Frost.

April 2020 saw the appointment of Charlene Slade to the position of CEO.

Chairman, Cllr Peter Davey thanked Cllr Wendy Stamp, Cllr John Gili-Ross as Vice Chairs of the EALC, EALC Treasurer David McPherson Davis and the rest of the EALC Executive Committee for all of their hard work. The Chairman then went on to thank all the frontline workers, volunteers, NHS & care homes for all their sheer dedication, commitment and incredible work through the pandemic along with the Clerks and Councillors of the Parish and Town Councils who helped to fight the deadly virus making our County and Country a safer place to live.

The President called for questions on the Annual Report.

Questions from the Membership:

Cllr David Wixley – Loughton TC – Could Agenda from previous AGM be sent out with the Business Agenda in future.

The President called for a Proposer
Proposed by Cllr Alan Townsend, Great Hallingbury PC

The President asked for a Seconder
Seconded by Cllr David Wixley, Loughton TC.

The Membership voted and unanimously agreed the acceptance of the Annual Report 2020/2021

6. EALC Annual Financial Accounts

The President called on the Treasurer, Cllr David McPherson-Davis, to address the meeting and present the Accounts of the Association for the year 2020/2021 ending 31st March 2021.

Cllr David McPherson-Davis explained that all Members had received the full accounts for EALC and EA (2013) Ltd prior to the AGM, including the statement of reserves and the auditor's report. The EA (2013) Ltd company is for the payment of the rent for 42B High Street, Great Dunmow. The Treasurer, Cllr David McPherson-Davis explained to the Membership that there had been no face to face courses being run in the training room, as the training programme had been transferred online. The Finances of the Association had changed dramatically over the year as work was undertaken from Essex County Council through the issuing of Covid-19 support grants. The Association expects to continue supporting Essex County Council over the next few years with further grants. It had been fully expected that the performance would be challenging as we have been unable to run our full in-house training programme, but as you can see from the accounts, we have a favorable surplus.

The AGM for next year will be held at Hyland House, Chelmsford and is already fully financed.

With the current reserves of the Association, it was possible to create a Termination Reserve. This was to mitigate any future problems which may arise and cause the Association to cease trading covering staff redundancies and pension funds.

The Association has seen staff changes, with new individuals joining the work force, training courses going online & new funding streams which continue to add to the reserves.

The Treasurer thanked the EALC staff for all the hard work that they have put into the Association and expressed particular thanks to Essex County Council for their continued support and the grants they provide to the community.

The President asked for questions to the Treasurer:

Cllr Pauline Bacon, Myland CC questioned the large amount of money coming into the Association in just one year. Are they planning not to increase the subscriptions substantially, why not use the money to extend Local Councils?

Treasurer, Cllr David McPherson-Davis responded saying that the Association is not here to grow Local Councils it is for Local Councils to organise themselves.

Chairman, Cllr Peter Davey responded by saying that the Association has a responsibility for the balance ratio of current assets to current liabilities with a minimum requirement to cover pensions etc. The expectation of profits being reinvested is to provide better IT and to improving communications for the Association.

Cllr Pauline Bacon, Myland CC replied that there should be a plan in place and was in agreement.

Cllr Michael Talbot, St Osyth PC, absolutely delighted with the news, thought we would be drowning but we have a very generous and satisfactory surplus this year, achieved through good relations with Essex County Council. Congratulations to the Treasurer and the Staff.

Cllr Carlie Mayes – Maldon TC – Would like to register formerly a big thank you to all of the staff at the EALC. Staff were at the end of phones delivering everything the membership required during this period.

Treasurer, Cllr David McPherson-Davis thanked both Cllr Michael Talbot and Cllr Carlie Mayes and also added his thanks to Essex County Council for the support and confidence in the Association. The Association have given value for money to Essex County Council.

Cllr Pauline Bacon, Myland CC said it had not been a criticism, hoped that face to face training would return soon and if there is a wind fall it is a good time to use it for IT and other expenses.

Chairman, Cllr Peter Davey, wanted to make it extremely clear, ECC provide additional funding for administering the grant funding streams on their behalf. The EALC manage separate accounting functions from the core purpose of the Association, supporting the Membership with training and legal enquiries.

The President, John Jowers – Chelmsford City Council is looking very closely at Parishing, which is an interesting move. EALC has a sound financial footing moving forward. He thanked the Treasurer, Cllr David McPherson-Davis for a good presentation and expressed pleasure in the profile of the Association being raised at all times.

President asked for a Proposer:

Cllr Roger Mannion, Tiptree PC proposed the acceptance of the Accounts for 2019/20 for EALC and EA (2013) Ltd and the Financial Report.

The President asked for a Secunder:

Seconded by Cllr Michael Talbot, St Osyths PC.

The Membership unanimously agreed to accept the accounts and Annual Financial Report for 2020/2021 31st March 2021.

7. Affiliation Fees

Treasurer, Cllr David McPherson-Davis reported that there has been a long debate on what we should be doing with subscriptions. It is not known at present what the Government are proposing for increases with National Insurance rates and payroll will be increasing.

Affiliation Fee request for 2022/2023 1.00% increase for the EALC proportion of the fee.

NALC will set the national fee at their AGM in October 2021. It is expected that the fee will be set at 1.00% so it was reasonable for the Association to follow suit.

Cllr David McPherson- Davis – Treasurer of the EALC made the proposal to increase the fees next year to 1.00%.

The President asked for a Proposer:

Proposed by Cllr Terry Moore, Great Dunmow TC.

The President asked for a Seconder:

seconded by Cllr Carlie Mayes, Maldon TC.

The Membership agreed the increase of 1.00% for the 2022/2023 affiliation fee – proposal carried.

8. Appointment of the EALC Auditor

Treasurer, Cllr David McPherson-Davis told the meeting that Mr Maurice Howard CIPFA had advised the Association of his intention to stand down as Auditor. The Association had spent a lot of time looking for accountants to be our new auditors for the current year. The Association had an interview with Heelis & Lodge, who will be auditing the Association for 2021/2022 on a one year contract. Certain questions were raised as to the independence & conflict of interest as Heelis & Lodge are presently auditing many Parish & Town Councils. It has been checked with the NALC and other bodies & we are pleased to say that this has been approved, so we can propose to the Membership that Heelis & Lodge will become the auditors for the Association for the financial year 2021/2022.

Chairman, Cllr Peter Davey, reported this appointment will consist of an independent audit and a separate scrutiny review. Heelis and Lodge will carry out the standard audit for the EALC and EA (2013) Ltd. They will also carry out a separate scrutiny review of the administration of the funding streams administered on behalf of Essex County Council. Their scrutiny report will be independent to the annual report. Essex County Council funds are kept totally separate to the Association's finances.

Cllr Frank Belgrove, Alresford PC – In his experience, Heelis & Lodge are an excellent company to work with & he would highly recommend them.

The Treasurer, Cllr David McPherson- Davis put forward to the Membership, Heelis & Lodge as the new external auditors for the EALC Accounts commencing with 2021/22 financial year, the Membership are asked to approve this appointment.

The President asked for a Proposer:
Proposed by Cllr Abdul Hafiz, Maldon TC
The President asked for a Seconder:
Seconded by Cllr Carlie Mayes, Maldon TC

The motion was carried unanimously by the Membership.

9. Motion

Cllr John Gili-Ross, Vice Chairman of the EALC proposed changes to the EALC Constitution (current Constitution) with 14 motions to the Constitution to bring it up to date.

Clause 5.02 – The Motion is to amend the text of this clause in red or red strike through:

5.02 At the first meeting after each AGM of the EALC, the Chairman and up to two Vice-Chairman and a Treasurer of the Executive Committee shall be elected annually by the Executive Committee. ~~These Officers may serve in either capacity, for a maximum period of four years. No officer shall be eligible for a post he/she has vacated until two years have elapsed since he/she has stood down, except in exceptional circumstances.~~

Questions:

Cllr Pauline Bacon, Myland CC – Why would this clause need to be changed? If you have same person doing the same job for so long it becomes stale, ending up with the same people leaves no opportunity for new people to come through. Succession planning needs rotation for an Association.

Answer: Cllr John Gili Ross – current clause shows no confidence in the EALC Exec to be able to make an informed choice. Unable to say why the constitution was written like it originally.

Cllr Carlie Mayes, Maldon TC – Asked the same question as Cllr Pauline Bacon, why the Constitution needed to be changed and thanked Cllr John Gili-Ross for the feedback.

Cllr Roger Mannion, Tiptree PC – It is not easy to fulfil the special posts with the expertise and qualifications that are required.

Cllr Mandy Cohen, Barling Magna PC – Totally agree with Cllr Roger Mannion, A lot of time & effort is put into these roles. There is a practical problem finding people with the required qualifications.

Cllr Jim Devlin, Billericay TC, I would like to re-iterate what has been said by Cllr Roger Mannion and Cllr Mandy Cohen of these positions on the Executive Committee.

Cllr Carlie Mayes, Maldon TC, no one is suggesting that it is not a valid role, but things need to move forward. We are not diminishing anything from the work the Executive Committee do. Succession planning needs to be put in place. The Executive should be looking for people to support in these roles.

Cllr Ryths Smithson, Tiptree PC, had concerns about the same person being in the seat forever. Extend the term to 6 years instead of 4. Create a pipe line instead of ending up in this situation. Cannot be a full time job of the Chair & Vice Chair if they sit on so many other boards & are Councillors too.

Cllr Pauline Bacon, Myland CC, no criticism intended, this should be planned if in the rules; we shouldn't change the rules to extend it forever.

Cllr Jim Devlin, Billericay TC, succession planning is in the pipe line. It has not been possible to find people in the last four years and has not been successful as yet.

Cllr Stuart Berlyn, Danbury PC, I have sat for many years on the Executive Committee. The four year limit may have worked previously but hasn't been working in current years. There is a risk if you force a Chairman or Vice Chairman to stand down you risk it going extremely wrong. Continuity is important & you would risk losing the continuity across the Association. I am in support dropping the four year rule.

Charlene Slade, CEO, The reality is that the Chairman & Vice Chairman would have to stand down next month (November), this succession planning is to safeguard the Association.

Cllr Stephanie Gill, Clavering PC – I sit on the Executive & Finance Committee – There is a proviso already in the clause. Unfortunately, there is no definition of expectational circumstances but the Chairman or Vice Chairman(s) are not required to stand down.

Cllr Richard Hyland, Galleywood PC – Exceptional circumstances already in the terms on the Constitution. A change would keep a closed shop in place if allowed to go through.

President, Cllr John Jowers asked Cllr John Gili-Ross to summarise:-

Cllr John Gili-Ross – This is a move to regularise what happens in most Parish and Town Councils that there is no term limit for change.

The President asked for a Proposer:

Proposed: Cllr John Gili Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Roger Mannion, Tiptree PC

Motion Carried 62%

Clause 5.03 – The Motion is to make the amendments shown in red.

5.03 **Officers in Clause 5.02** may continue in the role until such a time **as they** either resign or **are unable to continue in that position, when** the post will be filled at the next Executive Committee meeting.

Questions:

Cllr Rhys Smithson, Tiptree PC

What is the formal process if an Officer cannot continue?

Cllr John Gili-Ross – This is covered in the Standing Orders of the Association and would be of a personal nature.

Cllr Rhys Smithson, Tiptree PC, what happens if someone thinks they are able to continue but other Officers want a change and the person is asked to step down.

Cllr John Gili-Ross, responds that this is written in the Standing Orders of the Association.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Rhys Smithson, Tiptree PC.

Motion Carried 88%.

Non-Vital Motions

Clause 4.04 – The motion is to amend the last paragraph as follows shown in red.

The Executive Committee has the power to request the replacement of a representative (as detailed in the Standing Orders) who has been excluded from the Executive Committee. ~~Such action to be taken on the advice of the NALC.~~

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Michael Talbot, St Osyth PC

Motion Carried at 95%

Clause 4.07 – The Motion is to amend this clause by adding the text in red.

The **quorum for meetings of the Executive Committee shall be nine** except when extraordinary conditions exist such as Government declared pandemic conditions, civil unrest or other declared emergencies when the quorum figure may be lowered to **five**.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Stuart Berlyn, Danbury PC

Motion Carried at 96%

Clause 4.09 (a) – The Motion is to amend this clause by removing the words “Local Government” as this is no longer applicable.

- a) the Finance, ~~Local Government~~ and Personnel Sub-Committees and such other sub committees as may be required.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Jim Devlin, Billericay TC.

Motion Carried 100%

Clause 4.11 - The Motion is to amend this clause by removing or adding the words in red.

4.11 In accordance with the Constitution of the NALC, the EALC shall nominate three representatives to the NALC Annual and Special General Meetings. The Executive Committee shall accordingly send the Chairman, Vice-Chairman(s) ~~and the Essex County Member of the Council of the NALC~~ (or nominated persons approved by the Executive Committee) to act on the EALC's behalf at such meetings.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Abdul Hafiz, Maldon TC.

Motion Carried at 96%

Clause 6.03 - The Motion is to amend this clause by adding the words in red.

6.03 **The quorum for an AGM shall be Thirty.** In the event of insufficient representatives being present, the meeting shall be adjourned for no less than 7 days and no more than 28 days and reconvened with a **quorum of Twenty.**

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Jim Devlin, Billericay TC.

Motion Carried at 100%

Clause 7.03 - The Motion is to amend this clause by adding the words in red.

7.03 **The quorum for a SGM shall be Thirty.** In the event of insufficient representatives being present, the meeting shall be adjourned for no less than 7 days and no more than 28 days and reconvened with a quorum of **Twenty.**

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Stuart Berlyn, Danbury PC

Motion Carried at 98%

Clause 9.00 Minutes – The motion is to amend the clause as shown in red and in strike through.

9.01 **Minutes books** including records of proceedings and resolutions shall be kept by the CEO.

Clause 10.0 Members Subscription - The motion is to amend the clause as shown in red and in strikethrough

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Pauline Bacon, Myland CC

Motion Carried at 100%

10.01 The EALC Subscription payable by each Member shall become due ~~to the EALC~~ on the 1st April in each year.

Clause 10.03 - The motion is to amend the clause as shown in red.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Stuart Berlyn, Danbury PC

Motion Carried at 100%

10.03 Should any Member be more than **12 months** overdue in payment of subscription to the EALC the Executive Committee, may at its discretion and upon the recommendation of the RFO and the Finance Sub-Committee, elect to exclude that Member from the EALC. Should that Member at any time wish to re-apply for membership their re-acceptance into the EALC may be conditional upon payment of the outstanding subscription of their overdue year.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Abdul Hafiz, Maldon TC

Motion Carried by 96%

Clause 11.02 - The motion is to amend the clause as shown in red.

11.02 The Executive Committee shall ensure that proper accounts are kept of EALC's Income and Expenditure. The control of the Accounts of the EALC shall be **monitored in accordance with the terms of the EALC Financial Regulations and the Terms of Reference of the Finance Sub-Committee.**

Clause 11.02 - The motion is to amend the clause as shown in red.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Abdul Hafiz, Maldon TC.

Motion Carried by 100%

Clause 11.03 The Accounts of the EALC shall be audited annually by an auditor and **duly appointed** at the AGM.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Frank Belgrove, Alresford PC

Motion Carried by 98%

Clause 14 – Notices. The motion is to amend the clause as shown in red.

Any notice may be served by the EALC on any Member either personally or on its appointed representative as the case may be or by sending it through the post in a prepaid letter addressed to such member **at the last known address**, and any letter so sent shall be deemed to have been received within 5 days of posting.

The President asked for a Proposer:

Proposed: Cllr John Gili-Ross, Vice Chairman of the EALC Executive Committee

Seconded: Cllr Stuart Berlyn, Danbury PC

Motion Carried 98%

Motion

That Clause 5.06 of the EALC Constitution (revised March 2021) be amended as follows:

The CEO shall also be the Responsible Financial Officer (RFO) for the EALC **but the Association reserves the right to appoint a separate Responsible Financial Officer (RFO) to this role reporting to the CEO.**

Cllr Mandy Cohen, on behalf of the Rochford Hundred District Association of Local Councils said that the motion speaks for itself; with the expansion of the EALC. The EALC should have the option to appoint two people for the role. This gives protection to the Association by spreading the load between the two Officers and regulates the position.

Cllr Frank Belgrove, Alresford PC – Would support separate roles with the motion but suggests it should go further and the clause does not go far enough, he feels that the RFO should be appointed as a separate role.

Cllr Pauline Bacon, Myland Community Council – The salary is determined on the role of the two positions. Only in time would it be suitable to change the role and job description of the CEO.

Cllr Frank Belgrove, Alresford PC, this shouldn't be presented like this to the Membership, this is an HR problem to be dealt with.

Cllr Stuart Berlyn, Danbury PC, this motion gives the EALC an option of separating the roles if necessary.

Chairman, Cllr Peter Davey, supports the motion as it gives flexibility for the EALC to appoint an RFO.

The President asked for a Proposer:

Proposed: Cllr Mandy Cohen, Barling Magna PC

Seconded: Cllr Abdul Hafiz, Maldon TC

Motion Carried with 87%

Cllr David Wixley, Loughton TC, asked were the Associations Standing Orders available as referred to in the motions. The Standing Orders and Constitution are on our website at all times, Charlene Slade advised.

10. Chief Executive Report – Charlene Slade

The Chief Executive Officer explained this year has been a challenge for everyone, gave thanks to all of our members for being present today and thanked everyone for all the work that our Councillors and Clerks do in our communities, especially during these difficult times. The work and support you give in our communities really make a difference and makes Essex a great place to live.

Thank you to our President, Cllr John Jowers, our Chairman Cllr Peter Davey, Vice Chair's Cllr John Gili-Ross, Cllr Wendy Stamp and Cllr David McPherson-Davis for all their support during the first year as Chief Executive Officer. Special thanks to all the staff for their continued support.

The CEO continued by saying she is incredibly proud to be a part of an Association where we can really make changes and support our communities, in the work we do. We look forward to seeing you next year at Hylands House.

11. The President's Address

The President closed the 2021 AGM by saying there had been some good opinions, that Parish & Town Councils are at the heart of the communities. Apologies on the number of motions, well done Danielle for putting up all the polls and reporting back to us so professionally. I am reassured by seeing so many familiar faces who work tirelessly for their communities that's what makes Essex. There will be changes in Local Government which will increase the role of the Parish & Town Councils in the future.

Thank you for taking the morning off to join us. We've got through the process of cleaning up the Association's Constitution.

Parishes & Communities are important because we love where we live. I am looking forward to next year at Hylands House.

Cllr Brian Butcher, West Bergholt PC – complimented the EALC on a successful AGM for another year.

Chairman, Cllr Peter Davey thanked the President, Cllr John Jowers for being our president and gave thanks to the CEO and staff and all members attending this virtual AGM.

Cllr Susan Sullivan – Reported for Chelmsford City Council; Cllr Stuart Berlyn was no longer Chairman of the Chelmsford District Association of Local Councils and appealed for members of the Chelmsford District to please come forward and take part in the meeting.

12. 78th Annual General Meeting

The President announced the date of 22nd September 2022 for the 78th EALC AGM which is to be held at Hylands House, Chelmsford. This is an all-day event and an excellent networking opportunity for the association and its members, consisting of PFCC & ECC Conferences along with the AGM.

13. Meeting Closed at 11:56am

The President closed the 77th Annual General Meeting

Signature Date

Apologies for the AGM from the Membership 2021

Parish Council		Runwell
Parish Council		Ramsden Bellhouse
Parish Council		Ramsden Crays
Lorraine Ellis	Clerk	Nazeing
Christine Barlow	Clerk	Bowers Gifford & North Benfleet
Simon Brice		High Sheriff of Essex
Melanie Williamson	Chair	Little Waltham
Adriana Jones	Clerk	Stanford Rivers
Caroline Fuller	Town Clerk	Great Dunmow TC

Voting Members

PARISH/TOWN COUNCIL	DELEGATE	Chair/Cllr/Clerk
Abberton & Langenhoe	Simon Dougherty	Cllr
Abberton & Langenhoe	Alan Frost	Cllr
Alresford	Frank Belgrove	Chair
Barling Magna/EALC Exec	Mandy Cohen	Chair
Billericay TC/EALC Exec	Jim Devlin	Chair
Blackmore, Hook End & Wyatts Green	Roger Keeble	Chair
Buckhurst Hill	Liz Petyt-Start	Clerk
Burnham on Crouch TC/EALC Exec	Wendy Stamp	Cllr/Vice Chairman
Canewdon	Kelly Holland	Clerk
Canvey Island Town Council	Steve Sach	Cllr
Canvey Island TC/EALC Exec	Alan Acott	Cllr

Clavering	Rebecca Stanford	Cllr
Danbury	Stuart Berlyn	Chair
Danbury	Mandy Hessing	Cllr
Dedham	Jonathan Smith	Cllr
Dedham	Gill Neville	Cllr
Epping Town Council	Michael Wright	Cllr
Epping Town Council	Barbara Scruton	Cllr
Feering/EALC Exec	Paul Lees	Chair
Feering	Lisa Collins	Clerk
Finchingfield	Claire Collins	Chair
Frating	Michelle Salazar	Clerk
Galleywood	Richard Hyland	Chair
Galleywood	Tory Melhuish	Clerk
Great Baddow	Clare Milligan	Clerk
Great Bentley	Denise Humphris	Clerk
Great Dunmow Town Council	Terry Moore	Cllr
Great Hallingbury/EALC Exec	Alan Townsend	Chair
Great Hallingbury	Urska Sydee	Clerk
Great Horkesley	Mike Mead	Chair
Great Notley	Graham Butland	Cllr
Great Notley	Dorothy Griffin	Chair
Gt Burstead & South Green Village Council	Linda Thomas	Cllr
Halstead Town Council	Mick Radley	Chair
Halstead Town Council	Dave Gronland	Cllr
Hatfield Peverel	Diane Wallace	Cllr
Hockley/EALC Exec	Sue Martin	Cllr
Hullbridge	Angela Marriott	Cllr
Ingatestone & Fryerning	Paul Jeater	Chair
Ingatestone & Fryerning	Abi Wood	Clerk
Kelvedon Hatch/EALC Exec	Richard North	Chair
Langham	Carol Harbach	Clerk
Little Canfield	Ian Brown	Clerk
Little Clacton/EALC Exec	Danny Botterell	Cllr
Little Easton	Ian Brown	Clerk
Little Waltham	Suzanne Walker	Clerk
Loughton Town Council	David Wixley	Cllr
Loughton Town Council	Mark Squire	Town Clerk
Maldon Town Council/EALC Exec	Abdul Hafiz	Cllr

Maldon Town Council/EALC Exec	Jeanette Stilts	Cllr
Manningtree Town Council	Michelle Taylor	Cllr
Manningtree Town Council	Ruth Stocks	Cllr
Mount Bures	Ian Woodman	Cllr
Myland Community Council	Pauline Bacon	Cllr
Myland Community Council	Robert Johnstone	Cllr
North Weald Bassett/EALC Exec	Sheila Jackman MBE	Cllr
Ramsden Cray/EALC Exec	David McPherson Davis	Chair
Rayne	Sarah Cocks	Clerk
Rettendon	David Phillips	Cllr
Southminster	Darren Noonan	Cllr
Springfield	Susan Sullivan	Cllr
St Osyth/EALC Exec	Michael Talbot	Cllr
Stebbing	Gary Barrett	Chair
Sturmer	Ian Brown	Clerk
Tendring	Michelle Salazar	Clerk
Terling & Fairstead	Robin Dixon	Cllr
Tiptree	Rhys Smithson	Cllr
Tiptree/EALC Exec	Roger Mannion	Chair
West Bergholt	Brian Butcher	Cllr
West Bergholt/EALC Exec	John Gili-Ross	Cllr/Vice Chairman
Witham Town Council	Susan Ager	Cllr
Woodham Ferrers & Bicknacre	June Saltmarsh	Cllr
Woodham Ferrers & Bicknacre	Karen Kuderovitch	Clerk

Non Voting Members

PARISH/TOWN COUNCIL	DELEGATE	Chair/Cllr/Clerk
Danbury	Michelle Harper	Clerk
Epping Town Council/EALC Exec	Beverley Rumsey	Town Clerk
Finchingfield	Karen Kuderovitch	Temp Clerk
Great Notley	Suzanne Walker	Clerk
Hockley	Kelly Holland	Clerk
Ingatestone & Fryerning	Dawn Jelley	Cllr
Ingatestone & Fryerning/EALC Exec	Peter Davey	Cllr/Chairman
Little Oakley	Jeanette Sands	Clerk
Maldon Town Council	Carlie Mayes	Cllr
Myland Community Council	Clare Williams	Cllr

EALC President	John Jowers	Cllr
EALC Vice President	Jennifer Tolhurst	HM Lord Lieutenant of Essex
EALC Vice President	Anne Brown	
EALC Vice President	Mick Page	
Essex County Council	Louise McKinlay	Cllr

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