



**New CiLCA Portfolio 2021
November Launch**

**Helping Clerks to achieve CiLCA &
Councils to achieve a National Local Council Award**

**Cost of Course £575.00 + VAT
SLCC Registration £410.00 + VAT**

**Preparing for CiLCA - SLCC
Recognised Tutor for Essex Kelly Holland**

A separate stand-alone module designed to help inform and prepare Clerks, Assistant Clerks, Deputy Clerks & Council Members for CiLCA including an independent review of your training needs.

Our workshop will explain in detail the content of the new 2021 CiLCA Portfolio and will show you how to identify & use the most appropriate reference materials. It will also cover understanding and answering questions correctly, how to register for CiLCA and the assessment process along with how to use EMMA.

From this stand alone module along with the training analysis form that we ask you complete before attending this module we will be able to determine what support as a Clerk, Assistant Clerk, Deputy Clerk or Council Member you are going to require to gain this qualification and the CiLCA course you will be placed on to achieve this.

This stand along module forms part of the new CiLCA Portfolio 2021 and has to be attended if you wish to take the qualification.

Cost £25.00 + VAT

Date: 8th November 2021
Time: 1.00pm—3.00pm