



ESSEX ASSOCIATION OF LOCAL  
COUNCILS

£ 70+ VAT 25th November 2021 10am—1pm

**Code of Conduct  
Course**

# Course Tutor—Karen Kuderovitch

## Course Overview:

- ◆ The course is designed to brief newly-elected or co-opted Councillors on their obligations under the Code of Conduct and related legal requirements. The course will cover the legal background, the Code of Conduct, Standards Committees, the role of the Monitoring Officer, registration and Declaration of Interests, Conflicts of Interest, predetermination and predisposition in decision making and complaints procedures.
- ◆ The Course is also designed to be a refresher for established Councillors and Parish & Town Clerks and is intended to be participative, with opportunities for concerns to be aired and clarification to be sought.

## Learning Objectives & Outcomes:

### This course will ensure you:-

- ◆ Better awareness of the requirements for those in public office of public transparency, ethical behaviour & proper conduct.
- ◆ Timely compliance with legal requirements for registration of interests & avoidance of conflicts of interest in decision making.
- ◆ Clarity about requirements for public disclosure of interests at meetings or elsewhere and the effect on participation.
- ◆ Clarification of any concerns or lack of clarity in matters relating to the Code of Conduct.
- ◆ Knowledge of procedures to be followed should any Councillor become the subject of a complaint.
- ◆ Awareness of potential danger areas for Councillors

This course is open to Councillors, Clerks & Officers

All booking forms to be sent to [pearl.willcox@ealc.gov.uk](mailto:pearl.willcox@ealc.gov.uk)