



ESSEX ASSOCIATION OF LOCAL  
COUNCILS

£ 70+ VAT 26th November 2021 10am—1pm

**Standing Orders  
Course**

# Course Tutor—Karen Kuderovitch

## Course Overview:

- ◆ Every Council must agree & adopt Standing Orders to define how they want to manage their organisation. The National Association have provided a model set of Standing Orders and although they offer a best-practice approach to the subject, not everything will apply to your Council. Standing orders are the rules that guide a Council in its business so it is important that they are an accurate reflection of your procedures. This course will look in detail at the model Standing Orders and illustrate what must stay in, what you can change and ways of making them work for your Council.

## Learning Objectives & Outcomes:

This course will ensure you:-

- ◆ **Have an understanding of how Standing Orders can be written to support the Council in its work.**
- ◆ **Have an updated version of your Standing Orders that provide practical help with the effective management of meetings, procedures and the Council business.**
- ◆ **How your Standing Orders are relevant to your Council.**

This course is open to Councillors, Clerks & Officers

All booking forms to be sent to [pearl.willcox@ealc.gov.uk](mailto:pearl.willcox@ealc.gov.uk)